Junior and Senior Division Judge Procedures

Round 1 Judging 9-10:30

- *Lead Judges: create judge pairs, assign projects, distribute score sheets*
- Judges complete a score sheet for each student
- Judge pairs record scores, rank top three-five students, circle students to stay for Round 2 on Recommended to Stay Form
- *Lead Judge collect Recommended to Stay forms.*
- *Circle project numbers on NCR diagram for those to stay, keep bottom copy, submit top copy to Judge Coordinator.*
- *Lead judge (may have someone assist) circle the C (category) on each student's display number who should stay during the break.*

Round 2 Judging 11-noon

- *Lead Judge re-assigns judges to projects for Round 2 interviews*
- Judges use Round 2 Ranking form to compare/rank projects. Each project should be visited by same number of judges.
- JUDGES DO NOT TO RELEASE STUDENTS AFTER JUDGING. All students will be released at the same time.
- When judges are done with their category in round 2 and if before noon, go to Rm 222 to see the list of projects that stayed for round 2 on white board. Select one or two projects to visit NOT in your category for a "non-category judge interview" and put your initials next to a project you are visiting. Use a blank score sheet to evaluate the project (s) you selected. Choose a project that does not have any or many Non-Category interviews yet. The goal is to provide some cross category judging for the final deliberations. Give Lead Judge scoresheets.
- Lead judges meet with your category judges over lunch. Collect Rank forms, enter data on Grade/Category Comparison/Results form and use white board/flip chart to deliberate. Identify projects in each division (junior/senior) to award Certificates of Excellence.
- Recommend projects who your judges feel should be considered for placement awards (and possibly advance to state)
- *Lead judge record the Certificate of Excellent winners on the results form for their cateogry. Enter nominees for placement awards and advancement. Submit all forms used in judge deliberation of projects to the Judge Coordinator*

DIVISION AWARDS:

- All Lead Judges (and any other Category Judge who wishes to stay) will select the projects for division placement awards.
- *Lead Judges will go out on the display floor to look at the finalist student projects for comparison and ranking to determine placements.*
- Division Awards: Judges may give up to three 2nd and three 3rd place awards but only one project from junior middle school and one from senior division can win first place in their respective divisions for Outstanding Project.
- *Placement winners will advance to Indiana State Fair (8 per junior middle school division and 10 per senior division).
- IMPORTANT: Besides the 7 possible placement winners in each division, there may also be additional "at large" students for both divisions selected to fill the allowable advancement numbers as long as they received a Certificate of Excellence.
- Judges should consider: awards across grades so that all grades are represented to advance if possible. Criteria include: student scores, an excellence certificate, high rankings, judge comments, votes if needed
- Should a student who receives a placement award not be available to attend state, they may still receive the placement award but the remaining students who received Excellence Certificates should be considered for advancement. Judges select at least 2 alternates